

## **LEADERS COUNCIL MEETING**

**Wednesday, August 10, 2011**

**8:30-10:00 a.m.**

**Conference Room B**

### **MINUTES**

**Present:** Pat Roschewski, Joel Scherling, Marilyn Peterson, Frieda Lange, Brian Halstead, Margy Hoffman, Margaret Worth, Russ Inbody, Carol Fichter, Mary Ann Losh, Gary Sherman, Scott Swisher, Roger Breed, Diane Stuehmer, Mike Kozak, Melody Hobson, Sharon Katt

**Absent:** Donlynn Rice, Betty VanDeventer, Mark Schultz

#### **1. Administrator Days Follow Up – Roger Breed**

Dr. Breed asked for comments with regard to the 2011 Administrators' Days in Kearney. A different plan for the lunch hour might be in order due to traffic back-up. Otherwise, it was a great way to kick off the new school year. Thanks to all involved.

#### **2. FFATA – Russ Inbody and Marilyn Peterson**

Russ Inbody updated the Council on some issues of concern regarding reporting and accounting for grants of \$25,000 or more:

- Communication between grant awards people and Ron Mowry for data entry
- School districts and those we grant with requires annual registration with CCR
- DUNS number required

There is a Website available that indicates the status of CCR registration and DUNS number assignment. If a district does not have a DUNS number or CCR registration, NDE cannot pay districts.

#### **3. Secretary of State Disposal Report – Scott Swisher**

Scott Swisher alerted the Council of the new process and service of the Secretary of State regarding records retention. If documents are classified as permanent records, the records will be microfilmed by the Secretary of State for a fee. There is a requirement that these records will be microfilmed and not stored as paper. This would include records such as payroll, finance, diplomas, certification, board meeting minutes, etc.

#### **4. SETDA – Mike Kozak**

Mike Kozak alerted the Council to a conference scheduled for October 5-7, 2011, which will focus on technology – effective 21<sup>st</sup> century learning environments, online assessment, digital content and virtual learning, data to inform instruction, professional development. (handout)

## **5. Future NDE Goals? – Roger Breed**

Roger Breed shared with the Council that the State Board will have a discussion on Board Goals. Some suggestions from the Council for Department goals include:

- College and career readiness standards
- Time initiative/length of school year
- PLAS/turn around
- Teacher prep program accountability
- Distance learning (online, virtual)
- Educator effectiveness system – evaluation, pd, rectification, reform
- Early childhood – Buffett Early Childhood Institute; RTTT award, EC plan, kindergarten readiness assessment
- Common core state standards
- Equitable educational opportunities, rural/urban, minorities, poverty
- Technical Assistance guides (rule 15)
- Diversity of teaching staff and educators across the state
- Working with struggling learners
- P-16
- VR, DDS – performance management of TMS to include department goals; integrating goals
- Connecting and including all the “pieces” – adult ed, VR, etc.

## **6. Research/Evaluation Team - Roger and Scott**

Roger Breed updated the Council on the status of the leadership role for the Research/Evaluation Team, currently held by Marilyn Peterson. The focus of the team will still be data collection but will also include data to inform and move education agenda forward including research reports. August 28 is the deadline for applications. Screening and interviewing for a selection by October and begin transition.

## **7. September ESU PDO presentation for NDE Staff – Freida Lange**

On September 8 during the All Staff meeting, representatives from the ESU PDO will share with all NDE staff the work and projects ESUs are offering school districts. Attendance is encouraged.

## **Other – Marilyn Peterson**

Marilyn Peterson provided an update on the status of the Master Calendar. The form for submission of dates and events will be updated to include trainings. More information will be sent out soon.

## **8. RTTT – Carol Fichter**

Carol Fichter reported on the new RTTT application emphasizing early learning. This will be a cross agency effort and a work group has been created to work on the application. Application guidance will be published soon and will require the support of the Governor. DHHS has been designated as the lead agency.

**10. Special Projects – Roger Breed**

Roger Breed informed the Council that project reports will be covered in the August State Board meeting. The work on the special projects continues.

**11. All Staff Meeting /Board follow up – Roger Breed**

- Recognition of Diane Stuehmer - Manager of the Year Runner Up
- Waiver for 6<sup>th</sup> grade athletics
- Next SIG waivers – October 19 pool of schools identified
- Charitable Giving
- Thanks to Staff for work on Master Calendar, Admin Days, ESU meeting
- Update on research/evaluation team
- Early learning challenge grant possibility
- LMS Training
- All Staff Meeting Timeline for remainder of the year

The meeting adjourned at 10:00 a.m.